

CHELAN COUNTY COMMISSIONERS
MINUTES OF SEPTEMBER 20&21, 2021

Monday, September 20, 2021

9:00 A.M. Opening – Pledge of Allegiance

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

Employee Recognition

Delinda Middleton	Juvenile	35 Years of Service
Joshua Mathena	Sheriff	25 Years of Service
Monika Haynes	Sheriff	25 Years of Service
Sean Duke	Sheriff	20 Years of Service
Laura Ortega	Assessor	15 Years of Service
Mark McLean	IT	15 Years of Service
Dave Lafferty	Community Development	15 Years of Service
Peggy Robert	Sheriff	15 Years of Service
Donna McCain	Regional Justice Center	15 Years of Service
Stacy Wuolle	Assessor	10 Years of Service
Brett Peterson	Sheriff	10 Years of Service

9:06:16 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Michael Hoiland, Public Works, Step Increase
 - b) Wasbaldo Lopez, Public Works, Lateral Transfer
 - c) Octavio Martin Del Campo, Public Works, New Hire
 - d) Wesley Cornelius, Assessor, Step Increase
 - e) Zachary Mendenhall, Assessor, Step Increase
 - f) Veronica Garcia, Elections/Auditor, Resignation
 - g) Elizabeth Hagen, Sheriff, New Hire

9:06:46 A.M. Board Discussion

- Discharging firearms on the Columbia River
- Letter received from Michelle Green regarding scriveners' errors in STR Resolution

9:13:12 A.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Executive Session Extended by 15 minutes – Public Notified

9:38:12 A.M. **Move back to regular session**

Continued Board Discussion

- Commissioner Gering’s newly elected officials training
- MAC meeting
- RiverCom Update
- Board of Health Subcommittees
- OVOF Breakout groups
- Rio Tinto
- Climate Resilience
- Public Facilities District appointments
- ARPA meeting

10:00:43 A.M. **County Administrator Cathy Mulhall**

CDHD Health Administrator Luke Davis Re: ARPA Funding

10:31:51 A.M. **Discussion**

10:37:06 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Agreement Letter with Merina for ARPA funding program reporting
20210920C8-1

10:37:29 A.M. **Continued Discussion**

1. Organizational Assessment
2. HR Update
3. Administrative Update

10:52:59 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Organizational Assessment Proposal with Berk
20210920A5-1

Continued Administrative Discussion Re: HR department update

11:02:02 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Amendment to agreement with WA State Military Department for Installation of Generators at Fire District Facilities
2. Work Order 2021-0003 with WA Department of Natural Resources for Chelan County Section 27 Underburn and Pile Burning

3. Change Order Number 1 with Smith Excavation, Inc., for East Leavenworth Boat Ramp Piling Removal Project
4. Timberland Services Agreement with American Forest Management for Nason Ridge forest health planning and layout
5. Agreement extension with Plauche & Carr for Icicle Work Group support
6. Amendment 002 with US Bureau of Reclamation for Entiat and Wenatchee habitat project support

11:10:05 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Amendment to agreement with WA State Military Department for Installation of Generators at Fire District Facilities 20210920A5-2
2. Work Order 2021-0003 with WA Department of Natural Resources for Chelan County Section 27 Underburn and Pile Burning 20210920A5-3
3. Change Order Number 1 with Smith Excavation, Inc., for East Leavenworth Boat Ramp Piling Removal Project 20210920A5-4
4. Timberland Services Agreement with American Forest Management for Nason Ridge forest health planning and layout 20210920A5-5
5. Agreement extension with Plauche & Carr for Icicle Work Group support 20210920A5-6
6. Amendment 002 with US Bureau of Reclamation for Entiat and Wenatchee habitat project support 20210920A5-7

11:10:51 A.M. Continued Discussion

7. US Forest Service Wood Innovations grant for forest products campus development

11:16:34 A.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

7. US Forest Service Wood Innovations grant for forest products campus development 20210920A2-1

11:24:37 A.M. Recess

11:31:32 A.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Robert Sealby matters relating to litigation.

Extend Executive Session by 15 minutes – Public Notified

11:55:01 A.M. Move back to regular session

Continued Discussion Regarding HR Director search

12:01:04 P.M. **Recess**

1:30:12 P.M. **Jail Director Chris Sharp**

Discussion

1. Departmental Update
2. Financial Dashboard
3. Executive Session

1:45:58 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

2:00:43 P.M. **Move back to regular session**

2:01:50 P.M. **Audit Exit Conference – Elected/Appointed Officials Join Session**

2:37:42 P.M. **Board recesses until Tuesday session.**

Tuesday, September 21, 2021

9:00 A.M. **Sheriff Brian Burnett**

Discussion

1. 2022 Emergency Management and Law Enforcement Contracts
2. Departmental Update

9:25:29 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Bid4Assets Professional Services Agreement 20210920A5-8

9:26:50 A.M. **Public Works Director Eric Pierson**

Discussion

1. Agreement with Washington State Department of Ecology for Solid Waste Management Community Litter Cleanup Program
2. Supplement No. 5 to Agreement No. 2018-08 with Pacific Engineering & Design, PLLC for Sunnyslope Sub Basin Analysis, Stormwater Project 2021, (SD 2021)
3. Order for Examination of the Petition of Chelan Butte Estates, LLC for the Road Vacation of a Portion of Old Chelan Butte Road
4. Resolution to Increase Disposal Charges at the North Chelan Transfer Station and Rescinding Resolution No. 2019-47
5. Horse Lake Opening
6. Event Permit – Apple Century Bike Ride
7. Event Permit – Hydrofest

8. Event Permit – Manson Hydroplane Races
9. Event Permit – Washington State Autumn Leaf Festival
10. Fire Marshal Bob Plumb Re: Changing Fire Hazard Levels

9:34:09 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Agreement with Washington State Department of Ecology for Solid Waste Management Community Litter Cleanup Program 20210920A5-9
2. Supplement No. 5 to Agreement No. 2018-08 with Pacific Engineering & Design, PLLC for Sunnyslope Sub Basin Analysis, Stormwater Project 2021, (SD 2021) 20210920A5-10
3. Order for Examination of the Petition of Chelan Butte Estates, LLC for the Road Vacation of a Portion of Old Chelan Butte Road 20210920V1-1
4. Resolution #**2021-118** to Increase Disposal Charges at the North Chelan Transfer Station and Rescinding Resolution No. 2019-47
5. Resolution #**2021-119** Changing the Fire Hazard Levels to High

9:35:13 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into 10 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

9:46:01 A.M. **Move back to regular session**

10:15:56 A.M. **Community Development Director Jim Brown**

PUBLIC HEARING: Scriveners error correction and amendment to CCC 11.88.290, Short-term rental code case ZTA 2019-004

Chairman Bugert opens the public hearing. Numerous Members of the public join via Zoom. Denae' Hobbs provides testimony. Public Comment period is closed.

10:22:55 P.M. **Action**

Upon motion and second by Commissioner Gering Overbay, the Commission unanimously approves the action items as follows:

- Resolution #**2021-120** Re: Scriveners Error Corrections Amending 11.88 Short Term Rental Code Case ZTA

10:23:47 A.M. **Discussion**

1. Review recommendation from department on RFP for Carter Property cleanup at Malaga
2. Department news

10:29:39 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Recommendation for Carter Property clean-up in Malaga depending the outcome of the hearing examiner 20210920A5-11

10:32:31 A.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Robert Sealby matters relating to litigation.

10:47:53 A.M. Move back to regular session

10:48:30 A.M. Continued Discussion

- Electronic STR permitting will be active on Monday, Sept. 27, 2021

11:00:32 A.M. Sheriff Brian Burnett

11:00:52 A.M. Executive Session

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

11:15:08 A.M. Move back to regular session

11:15:32 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- 2022 Agreement for Emergency Services between CCSO and the City of Chelan

11:16:42 A.M. Continued Board Discussion

- Health District ARPA funding request

11:46:10 A.M. Adjourn

Board adjourns until Monday, September 27, 2021.

Weekly Voucher Approval for Payment	20210920B4-1
Current Expense	\$145,209.45
Other Funds	<u>\$1,912,110.90</u>
Total All Funds	\$2,057,320.35

BOARD OF CHELAN COUNTY COMMISSIONERS
BOB BUGERT, CHAIRMAN

CARLYE BAITY, Clerk of the Board